



**ATTENDANCE CONFIRMATION AND BANQUET TICKET ORDER FOR NCRSP  
EXECUTIVE BOARD MEMBERS AND STAFF**

**Please return this form even if you are not attending any of these functions!!**

Section 1	<p>Name: _____</p> <p>NCRSP Position/Title: _____</p> <p>Phone Number: _____</p> <p>Email: _____</p>
Section 2	<p>I will be attending the <b>Executive Board Meeting</b> on March 20 <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>I will be attending the <b>NCRSP State Convention</b> on March 21-22 <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If 'Yes', please indicate how many banquet tickets you will need, along with the entrée selection(s).</p> <p align="center">___ Chicken@ \$35.00                      ___ Veggie@ \$35.00</p>
Section 3	<p>I plan to attend the <b>NCAE Convention on March 23-24</b> in Winston-Salem as a delegate. <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If yes, please give your Member ID # found on your membership card:</p> <p>_____</p> <p><i>(NEW: We will give this information to NCAE <b>but you will need to register on-line</b> at <a href="http://www.ncae.org">www.ncae.org</a> and make your own hotel reservation, available on this site, as well)</i></p>
Section 4	<p>Please return this form (and check if applicable, payable to <b>NCRSP</b>, for registration (\$10) and banquet tickets (\$35/each,) by <b>February 17<sup>th</sup></b> to:</p> <p>NCRSP Attn: Convention P.O. Box 27347 Raleigh, NC 27611-7347</p>

***Please remember to make your own hotel reservations for Board meeting and convention by February 27, 2012—Marriott Hotel, 800-320-0934. NCRSP group discount rate is \$135/single or double, plus tax. Call early because room block fills quickly.***

Past NCRSP State Presidents do not need to send \$35 for their banquet ticket, as they are always 'guests' at the NCRSP banquet.

**Cancellations & Refunds:** The cost of banquet tickets will be reimbursed if the NCRSP office is notified by **March 12, 2012**. To cancel a banquet reservation and request a refund, you may call the NCRSP office at 800-662-7924 x 243.



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