



2023 ANNUAL STATE CONVENTION INFORMATION

DATE: Wednesday, March 8 – Thursday, March 9, 2023

LOCATION: Hilton Garden Inn Raleigh-Cary
131 Columbus Ave, Cary, NC 27518

TELEPHONE: (919) 377-0440

WEB: [NCRSP ANNUAL CONVENTION \(hilton.com\)](https://www.hilton.com)

HOTEL RESERVATIONS: To make reservations call **(800-445-8667)**, select option **“1” and be transferred to reservations.**

****The cutoff date for group rate room reservations is 11:59 p.m., February 4, 2023.***

**Room price is \$135.00/plus tax (single or double)*

HOTEL CHECK-IN: Check-in time is 3:00 p.m.

GENERAL CONVENTION SCHEDULE (TENTATIVE):

Wednesday, March 8

9:00 a.m. – 9:50 a.m.	Frauds – Via ZOOM
10:00 a.m. – 10:50 a.m.	Member Benefits
10:00 a.m. – 3:00 p.m.	Registration
10:00 a.m. – 3:00 p.m.	Exhibits/Vendors
12:00 p.m. – 2:00 p.m.	Live Auction
12:00 p.m. – 4:00 p.m.	Representative Assembly

Thursday, March 9

8:00 a.m. – 10:00 a.m.	Registration
9:00 a.m. – 9:50 a.m.	Medicare & Medicaid – Via ZOOM
10:00 a.m. – 10:30 a.m.	Live Auction
10:00 a.m. – 3:00 p.m.	Representative Assembly



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COVID-19 Protocols

1. In-person attendees will be required to wear KN95 masks. (Masks will be provided if needed.)
2. Seating will be three feet apart.
3. Hand sanitizer will be available. Sanitizing stands will be provided by the hotel.
4. The Return Safe app may be used to screen attendees for COVID-19.
5. Attendees will be given a checklist to determine if he/she has COVID-19 symptoms.

The hotel where we are having this year's Representative Assembly has limited spacing, the room capacity is 200 people. There are 22 Executive Board members who will automatically be attending in-person, which will allow only 178 additional delegates to attend in-person. All delegates allocated for each local unit will have the opportunity to attend the convention virtually with all applicable rights and privileges.

A suggestion was presented that all local presidents have a meeting with your region director(s) to discuss your best options for determining how many and whom will be your in-person delegates; since we have 95 active local units, all with at least 1 delegate allocation.

***** The 2023 NCAE Annual Representative Assembly and Convention will be held at the Joseph S. Khoury Convention Center, 3121 W. Gate City Blvd, Greensboro, NC 27407, on April 1-2, 2023. Information on registration will be sent to all local unit presidents from Derevana Leach. Delegates who want to attend, must register with their local unit president.***